



REQUEST FOR QUOTATION

QUOTATIONS WILL BE RECEIVED UNTIL 5:00 P.M. (M.S.T.)
ON APRIL 28, 2006

DATE PUBLISHED APRIL 18, 2006 RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Boulevard
P.O. Box 6638 – Mail Drop 1330
Phoenix, Arizona 85005
Phone: (602) 223-2452
Fax: (602) 223-2944

Page 1 of 9

VENDOR QUOTATION

Read the terms and conditions attached before preparing your quotation. Vendor should quote his best price, FOB destination, including all delivery charges, and including all applicable taxes. Delivery schedule and discount for early payment should be indicated in the spaces provided below. Return your quotation promptly to Finance at the above address, referencing the RFQ number on your return envelope, or fax to (602)-223-2944.

THIS IS NOT A PURCHASE ORDER.

DELIVERY POINT: Seligman, Arizona

PROCUREMENT SPECIALIST:
CAROL WILSON

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
			<p>The Arizona Department of Public Safety is requesting your quote to provide:</p> <p>PROJECT: Seligman Concrete Improvements Project B-26047</p> <p>LOCATION: DPS 6-acre parcel at 54510 4th Avenue Seligman, Arizona</p> <p>DESCRIPTION: Provide all labor, materials, and equipment necessary to furnish and install concrete walks, carport slab and patio slab at three (3) housing units as specified</p> <p>PRICE INCLUDING TAX FOR ALL THREE (3) UNITS</p> <p>Arizona State Contractor License # _____</p>		\$ _____

THIS SECTION MUST BE COMPLETED BY VENDOR

Company Name Address City State Zip Telephone No.

Fax No.

Delivery is promised within _____ calendar days after receipt of an order. If payment is made within _____ days after receipt of goods or services, the buyer is entitled to a discount of _____ % on the above listed price(s).

Signature

Date

Typed Name and Title



TERMS AND CONDITIONS FOR RFQ'S

RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Boulevard
P. O. Box 6638 - Mail Drop 1330
Phoenix, Arizona 85005-6638
Phone: (602) 223-2452
Fax: (602) 223-2944
Page 2 of 9

The State of Arizona's Uniform Terms and Conditions, and Instructions to Offerors are hereby incorporated by reference.

1. Quotations, in order to receive consideration, must be on page one, signed and received in DPS Finance no later than the time and business date specified on the Request for Quotation.
2. These are informal quotations and are not read at a public opening, but information may be obtained at any time after they have been tabulated, evaluated and awarded.
3. Unless otherwise specifically provided in this Request for Quotation, all equipment, materials, parts and other components incorporated in the work or end item covered by this contract shall be completely new, of the latest model and of the most suitable grade for the purpose intended. Any and all work under this contract shall be performed in a skilled and workmanlike manner.
4. In case of error in the extension of prices in the Quotation, the unit price will govern. No Quotation shall be altered, amended or withdrawn after the specific date for receiving Quotations. Negligence on the part of the Vendor in preparing the Quotation confers no right for the withdrawal of the Quotation after it has been opened.
5. Unless the Vendor states otherwise, the Buyer reserves the right to award by individual line item, by groups of line items, or as a total, whichever is deemed most advantageous to the State.
6. The State of Arizona is exempt from Federal Excise Tax, including Federal Transportation Tax. Exemption certificates will be furnished upon request. Sales tax, if any, should be indicated as a separate item.
7. A separate invoice shall be issued for each shipment and no payment will be made prior to receipt of goods or services and correct invoice. Payment shall be subject to the provisions of Title 35 of Arizona Revised Statutes.
8. Payment discount periods will be computed from the date of receipt of goods/services or correct invoice, whichever is later, to date Buyer's warrant is mailed. Unless freight and other charges are itemized, any discount provided will be taken on the full amount of invoice. Payment discounts of thirty (30) calendar days or more will be deducted from the bid price in determining the low bid. However, the Buyer shall be entitled to take advantage of any payment discount offered by the Vendor provided payment is made within the discount period.
9. Periods of time, stated as a number of days, shall be calendar days.
10. Samples requested must be furnished free of any expense and, if not destroyed or required as a future quality standard on award items, will upon request, be returned at the Vendor's expense.
11. Vendor agrees to indemnify, defend, and save the Buyer harmless from any loss, damage or expense whatsoever resulting to the Buyer from any and all claims and demands on account of infringement or alleged infringement of any patent in connection with the manufacture or use of any product included in this Request for Quotation. Vendor will indemnify Buyer against all claims for damages to persons or property resulting from defects in materials or workmanship.
12. The right is reserved to reject any, or all, bids, combinations of items, or lot, and to waive informalities not inconsistent with law.
13. Any manufacturer's names, trade names, brand names or catalog numbers used in the specifications are for the purpose of describing and establishing the general quality level, design and performance desired. Such references are not intended to limit or restrict bidding by other vendors but are intended to approximate the quality design or performance which is desired. Any bid which proposes like quality, design or performance will be considered. If the description of your offer differs in any way, you must give complete detailed description of your quotation including pictures and literature where applicable. Unless a specific exception is made, the assumption will be that you are bidding exactly as specified on the Request for Quotation.
14. Erasures, interlineations or other changes must be initialed by the person(s) signing the Request for Quotation.
15. This Request for Quotation and any resulting contract shall be governed by the Uniform Commercial Code, as adopted in the State of Arizona and the Arizona Procurement Code and shall be governed by the law of the State of Arizona. Suits pertaining to this Quotation may be brought only in the courts of the State of Arizona.
16. Any contract resulting from this Request for Quotation is subject to cancellation by the Governor for conflict of interest pursuant to A.R.S. 38-511, the provisions of which are incorporated herein.



SPECIAL INSTRUCTIONS TO OFFERORS

RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Boulevard
P.O. Box 6638 - Mail Drop 1330
Phoenix, Arizona 85005-6638
Phone: (602) 223-2452
Fax: (602) 223-2944
Page 3 of 9

1. **Offshore Performance of Work Prohibited:**

Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States. Any services that are described in the specifications or scope of work that directly serve the State of Arizona or its clients and may involve access to secure or sensitive data or personal client data or development or modification of software for the State shall be performed within the borders of the United States. Unless specifically stated otherwise in the specifications, this definition does not apply to indirect or "overhead" services, redundant back-up services or services that are incidental to the performance of the contract. This provision applies to work performed by subcontractors at all tiers. Offerors shall declare all anticipated offshore services in the proposal.

2. **Value in Procurement:**

Through the Governor's Efficiency Review initiative the Value in Procurement Committee has been established. A major initiative of the VIP Committee is to aggregate specific procurements to increase efficiency and cut costs. The VIP Committee may designate and establish a statewide contract for these types of goods or services. At such time, this contract may not be extended beyond its current term, although additional contract extensions may still be available.

3. **Federal Immigration Laws, Compliance by State Contractors:**

By signing the Offer, the Offeror warrants that it and all proposed subcontractors are in compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The Offeror shall obtain statements from all proposed subcontractors certifying compliance with this requirement and shall furnish the statements to the Procurement Officer upon request.



SPECIAL TERMS AND CONDITIONS

RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Boulevard
P.O. Box 6638 - Mail Drop 1330
Phoenix, Arizona 85005-6638
Phone: (602) 223-2452
Fax: (602) 223-2944
Page 4 of 9

The following special terms and conditions are an explicit part of the solicitation and any resultant contract.

1. **Evaluation:** In accordance with the Arizona Procurement Code '41-2535, awards shall be made to the responsible bidder submitting the quotation which is most advantageous to the state and conforms to the solicitation.
2. **Delivery:** Delivery shall be made within thirty (30) days of receipt of Notice to Proceed. If delivery is not completed within the required thirty (30) days the state reserves the right to purchase the item(s) specified on the open market.
3. **Warranty:** Contractor expressly warrants that the installation will be free from defects in design, construction, materials and workmanship for a period of twelve (12) consecutive months from date of substantial completion. The contractor shall be fully responsible for any and all warranty work regardless if he is the manufacturer of the equipment or not.
4. **Work Schedules:** Submit work schedules to and obtain approval from DPS Facilities Management Bureau prior to starting work. The Contractor's parking, access, storage, etc., shall be limited to those areas specifically indicated by the Facilities Coordinator.
5. **Utilities:** No utilities shall be turned off without Arizona Department of Public Safety Facilities Management Bureau approval. The request must be made a minimum of twenty-four (24) hours in advance.
6. **Construction Debris:** Construction debris shall be removed on a continuing basis. The work area shall be maintained in a "neat and orderly manner." The Contractor shall protect adjacent areas from dirt and dust.
7. **Materials Not To Be Removed:** Existing structures, equipment, furnishings, pavement, walks, concrete slabs, etc., and any other existing materials that are not to be removed shall be protected from the Contractor's work. Items or materials damaged by the Contractor shall be repaired or replaced in kind by the Contractor to the satisfaction of DPS Facilities Management Bureau.
8. **Security and Safety:** Security and safety are the responsibility of the Contractor. The Contractor shall protect his work from damage during the construction period.
9. **Illegal/Non-Prescription Drugs, Alcohol and Weapons:** Illegal/non-prescription drugs, alcohol and weapons (of any type) are not permitted on Arizona Department of Public Safety property (land or building). Any contractor or contractor employee possessing illegal/non-prescription drugs, alcohol and/or weapons (of any type) on Arizona Department of Public Safety property shall be immediately removed from the property and not be allowed future access.
10. **Site Visit:** Bidders are strongly urged to visit the site prior to submitting a bid and familiarize themselves as to all the difficulties involved in the completion of the work in accordance with the specifications.

In the event the bidder is awarded a contract, no plea of ignorance of conditions that exist, or may hereafter exist, or of difficulties that may be encountered in the execution of the task under the contract will be accepted as an excuse for any failure or omission on the part of the contractor to fulfill in every detail all of the requirements of the contract, nor accepted as a basis for any claims for extra compensation.

11. **Value in Procurement:** Through the Governor's Efficiency Review initiative the Value in Procurement Committee has been established. A major initiative of the VIP Committee is to aggregate specific procurements to increase efficiency and cut costs. The VIP Committee may designate and establish a statewide contract for these types of goods or services. At such time, this contract may not be extended beyond its current term, although additional contract extensions may still be available.



SPECIAL TERMS AND CONDITIONS

RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Boulevard
P.O. Box 6638 - Mail Drop 1330
Phoenix, Arizona 85005-6638
Phone: (602) 223-2452
Fax: (602) 223-2944
Page 5 of 9

- 12. Offshore Performance of Work Prohibited:** Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States. Any services that are described in the specifications or scope of work that directly serve the State of Arizona or its clients and may involve access to secure or sensitive data or personal client data or development or modification of software for the State shall be performed within the borders of the United States. Unless specifically stated otherwise in the specifications, this definition does not apply to indirect or "overhead" services, redundant back-up services or services that are incidental to the performance of the contract. This provision applies to work performed by subcontractors at all tiers.
- 13. Federal Immigration Laws, Compliance by State Contractors:**
By entering into the Contract, the Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The Contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.
- The State may request verification of compliance for any Contractor or subcontractor or any of its subcontractors performing work under the Contract. Should the State suspect or find that the Contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, by not limited to: suspension of work, termination of the Contractor for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor performing work under the Contract.
- 14. Questions:** Questions pertaining to this solicitation process shall be directed to Carol Wilson, Procurement Specialist, at (602) 223-2452.

Fax your response to: Carol Wilson, Procurement Specialist, at (602) 223-2944.

(NOTE: Responses due prior to 5:00 P.M. M.S.T. on April 28, 2006)

Please submit the attached Small Business - MBE/WBE Certification with your bid.



SPECIFICATIONS

RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Boulevard
P.O. Box 6638 - Mail Drop 1330
Phoenix, Arizona 85005-6638
Phone: (602) 223-2452
Fax: (602) 223-2944
Page 6 of 9

Provide and install 4" thick concrete walks, patio slabs and carport slabs over 4" of compacted ABC fill on lots "H," "I," and "J" at 54510 4th Avenue, Seligman, Arizona. Carport and patio slab edges are to have a minimum turndown as noted on plans with #4 continuous horizontal reinforcement all around. Score driveway, apron, walks and carport slabs as indicated.

All concrete to be 2500 psi compressive strength and to receive a non-slip broom finish.

**ATTACHMENT**

RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Blvd.
P.O. Box 1660 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 7 of 9

In accordance with A.R.S. §41-1001 (19), A.R.S. §41-2535, and Rule R2-7-335, Arizona Procurement Rules. The following form is to be completed by the supplier to certify that acquisition of materials or services, **between the aggregate amount of \$1001 and \$50,000**, are made to small businesses.

Arizona Revised Statute §41-1001, State Government;

Paragraph 19. "Small Business" means a concern, including its affiliates, which is independently owned/operated, which is not dominant in its field and which employs fewer than 100 full-time employees OR which had gross receipts of less than \$4 million dollars in its last fiscal year. For the purpose of specific rule, an agency may define small business to include more persons if it finds that such a definition is necessary to adapt the rule to the needs and problems of small businesses and organizations.

I CERTIFY THAT THE BUSINESS IDENTIFIED ON THIS FORM IS A SMALL, MINORITY, AND/OR WOMAN OWNED BUSINESS AS PER THE DEFINITION ABOVE:

CHECK ONE ONLY

<input type="checkbox"/> Small Business	<input type="checkbox"/> Woman Owned Business	<input type="checkbox"/> Small, Woman Owned Business
<input type="checkbox"/> Small Business, African American Owned	<input type="checkbox"/> Woman Owned Business, African American	<input type="checkbox"/> Small, Woman Owned Business, African American
<input type="checkbox"/> Small Business, Asian Owned	<input type="checkbox"/> Woman Owned Business, Asian	<input type="checkbox"/> Small, Woman Owned Business, Asian
<input type="checkbox"/> Small Business, Hispanic Owned	<input type="checkbox"/> Woman Owned Business, Hispanic	<input type="checkbox"/> Small, Woman Owned Business, Hispanic
<input type="checkbox"/> Small Business, Native American Owned	<input type="checkbox"/> Woman Owned Business, Native American	<input type="checkbox"/> Small, Woman Owned Business, Native American
<input type="checkbox"/> Small Business, Other Owned	<input type="checkbox"/> Woman Owned Business, Other	<input type="checkbox"/> Small, Woman Owned Business, Other
<input type="checkbox"/> Minority, African American Owned Business		
<input type="checkbox"/> Minority, Asian Owned Business		<input type="checkbox"/> Non-Profit Organization
<input type="checkbox"/> Minority, Hispanic Owned Business		<input type="checkbox"/> Disabled Owned Business
<input type="checkbox"/> Minority, Native American Owned Business		
<input type="checkbox"/> Minority Owned Business, Other		<input type="checkbox"/> Non-Small, Non-Minority, Non-Woman Owned

Supplier		
Name		
Address		
City, State, Zip		
Contact Person		
Federal Tax ID or SSN		
Signature		
Phone	Fax	Date

Note: Please submit this form with your solicitation response.



ATTACHMENT

RFQ R9-6-065

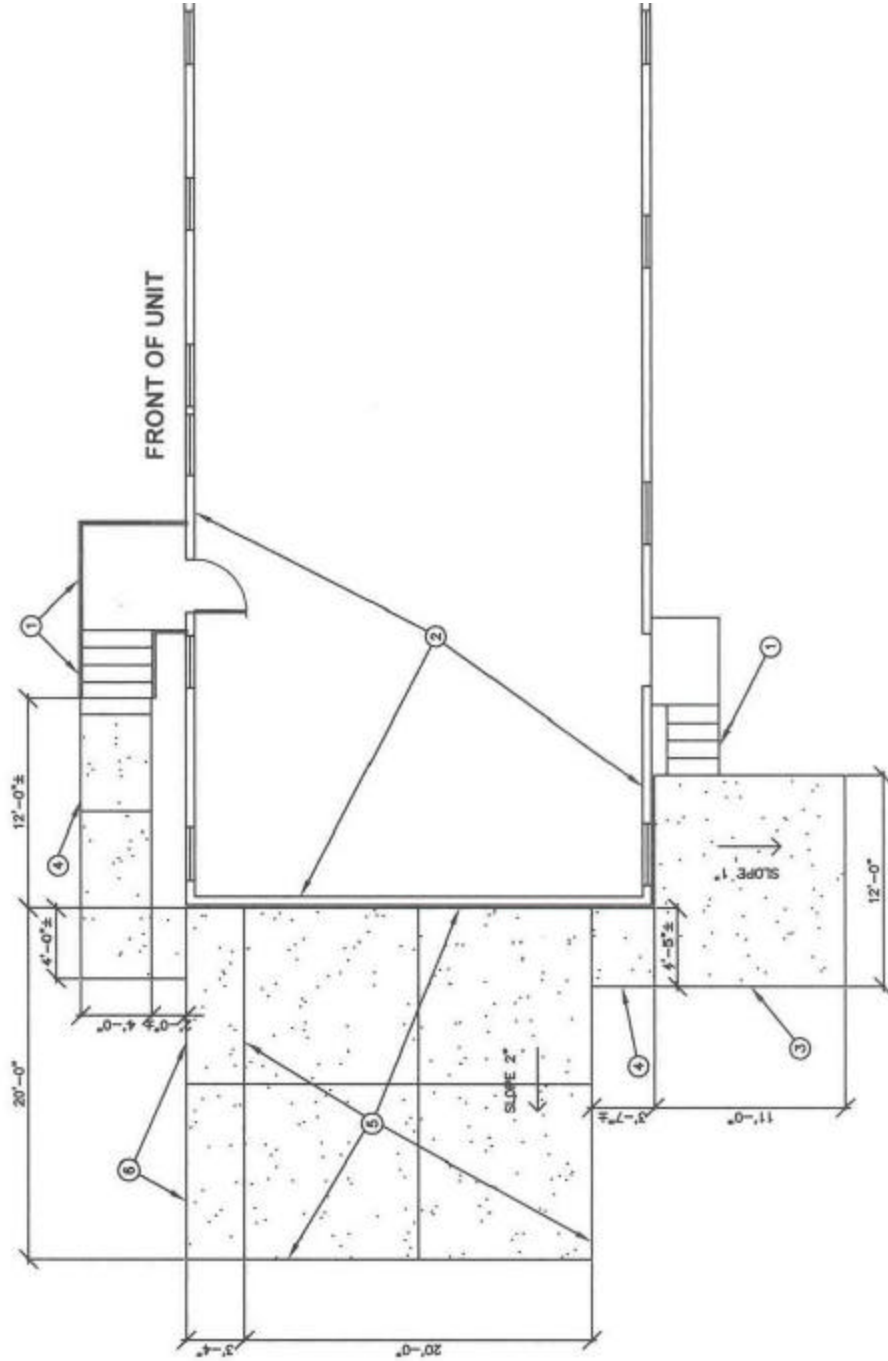
Arizona Department of Public Safety
2102 W. Encanto Blvd.
P.O. Box 1660 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 8 of 9

DPS SELIGMAN REMOTE HOUSING (TYPICAL) 54510 4TH AVENUE

NO SCALE

KEY NOTES:

1. PRE-CAST CONCRETE PORCH BY OTHERS.
2. MFG. HOUSE BY OTHERS.
3. 4" THICK PATIO SLAB W/8" TURN DOWN ALL EDGES. #4 HORIZ. REINF. CONTINUOUS AT TURN DOWN. SLOPE AWAY FROM HOUSE 1".
4. 4" THICK X 4'-0" WIDE (UNO) CONCRETE WALK, SCORE AS INDICATED.
5. 4" THICK CONCRETE CARPORT SLAB OVER 4" COMPACTED ABC FILL WITH 8" X 8" TURN DOWN AT SLAB EDGE. #4 HORIZ. REINF. CONTINUOUS AT TURN DOWN. SLOPE AWAY FROM HOUSE 2".
6. 4" THICK CONCRETE APRON OVER 4" ABC FILL W/8" X 6" TURN DOWN AND #4 HORIZ. REINF. CONTINUOUS AT TURN DOWN. SLOPE AWAY FROM CARPORT 2".





ATTACHMENT

RFQ R9-6-065

Arizona Department of Public Safety
2102 W. Encanto Blvd.
P.O. Box 1660 Mail Drop 1330
Phoenix, AZ 85005
Phone: (602) 223-2451
Fax: (602) 223-2944
Page 9 of 9



NO SCALE

